***Period of Performance: July 1, 2018 to June 30, 2019***

***Deadline for submittal: July 26, 2019***

*Complete and return by e-mail to: James Gaidry at jgaidry@itea.org*

*For more information please visit* [*www.itea.org/awards*](http://www.itea.org/awards)*, or call us at 703-631-6220*

*Instructions for completion and submitting Nominations:*

Please complete all areas of this form, and save as a new Word document. The name of the document must begin with the 2-letter abbreviation noted next to each Award category, followed by an underscore and then the nominee’s last name (i.e.: CA\_Gaidry). Endorsements are NOT required.

*Nomination Submitted By:*

|  |
| --- |
| **Name:**        |
| **Title:**       |
| **Organization:**       |
| **Address:**       |
| **City:**       | **State:**       | **Zip:**       |
| **Telephone:**       | **Identifier (USN/USA/DOD/Industry):**       |
| **Email:**       |

*Please indicate award category:*

|  |  |  |
| --- | --- | --- |
| **[ ]  Allen R. Matthews (MA)** | **[ ]  Special Achievement (SA)** | **[ ]  Publications\* (PA)** |
| **[ ]  Technical Achievement (TA)** | **[ ]  Richard G. Cross (CA)** |  **[ ]  Junior Achiever (JA)** |

*Candidate for Nomination (Note: For team nominations, provide candidate information for only the team lead.):*

|  |  |
| --- | --- |
| **[ ]  ITEA Member** | **[ ]  Not an ITEA Member** |
| **Name:**       |
| **Title:**       |
| **Team Name (if applicable):**       |
| **Organization:**       |
| **Address:**       |
| **City:**       | **State:**       | **Zip:**       |
| **Telephone:**       |
| **Email:**       |

*\*For Publication Award Candidates Only:*

|  |
| --- |
| **\*Title of Article:**       |
| **\*Date Published:**       |
| **\*Name of Publication:**       |
| **\*Month/Year or Volume/Issue:**       |

\*Submit copy of article to Awardschair@itea.org

If publication is a book, please mail to ITEA, 4400 Fair Lakes Ct.,Suite 104, Fairfax, VA 22030.

***ALL NOMINATIONS TO FILL OUT PORTION BELOW:***

|  |
| --- |
| NOMINEE’S OR TEAM'S QUALIFICATIONS FORMPlease indicate in 850 words (4500 characters) or less the qualifications of the nominee for the award.[Note: For Publication Award for an individual, especially when more than one author, please cite or describe the nominee's specific contribution(s) to the article.]  |
|       |

|  |
| --- |
| NOMINEE’S BIOGRAPHY OR TEAM'S DESCRIPTION (including names of team members)*Please indicate in 500 words (3000 characters) or less. If a team, please include team lead’s title and only listnames of other team members.* |
|       |

|  |
| --- |
| RECOMMENDED CITATION*Please indicate in 200 words (1000 characters) or less.* |
|       |