

### 2024 Annual T&E International Symposium

November 4-7, 2024

Huntsville, AL

# **Exhibit Application**

STEP ONE: Contact Information This document is a fillable form, to avoid errors in the data entry process please complete all information below electronically. Information provided on this form will be used in publications distributed on-site.

Company Name		
Address		
City	State	Zip
Phone	Fax	
Email	Website Address	

Contact Name

STEP TWO: Description of Benefits Provide a company logo and description of 50 words or less to be included in our on-site Program Guide or QR Code. (Logo in high resolution EPS format) Send to Jenna@itea.org

**STEP THREE: Space Selection and Packag** Indicate your preferred location. We will make our best effort to accommodate your request. 10'x10' selection includes: 2 full registrations. 10'x20' selection includes: 3 full registrations. For a larger booth, please contact Jenna@itea.org to discuss costs and benefits. Additional booth personnel \$200 per person. *Note: Tutorial registration not included in the booth package.* 

#### ITEA Corporate Member

Government & Military

10' × 10' @ \$3,000 10' × 20' @ \$4,600	ITEA is pleased to offer a special complimentary booth space to our Government & Military partners. We will charge the \$200 per person to over necessary costs.	
Non-Member		
10'x10' Large Company (more than 50 employees) @ \$4,700	INCENTIVE!! Save up to 50% on the cost of	
10'×20' Large Company @ \$6,850	Save up to 50% off the end your booth by becoming an ITEA Corporate Member today.	
10'×10 ' Small Company (less than 25 employees) @ \$3,800		
10'×20" Small Company @ \$5,600		
1st Choice:	2nd Choice:	
3rd Choice:	4th Choice:	
Exhibiting companies you prefer not to be next to:		

## Become a Corporate Member today for member pricing!!

\$1500 Large Company (Includes 1 year membership and 5 additional individual membership)

\$800 Small Company (Includes 1 year membership and 3 additional individual membership)

Please contact Jenna at jenna@itea.org for more information

#### STEP FOUR: Policies & Procedures (please read the policies and procedures located on the website)

I have read and understand, and my company agrees to adhere to, the policies and procedures and will share this information with the company representative that will be on-site.

Signature		
		STEP SEVEN: Send in Your Application
STEP FIVE: Total Payment Due	\$	Email: Email completed
TOTAL PAYMENT ENCLOSED:	\$	application form to Jenna@itea.org
STEP SIX: Method of Payment Check made payable to ITEA – check # Charge payment to the following credit card:		Mail: Mail completed application form to: International Test and Evaluation Association 11350 Random Hills Rd, Suite 800
□ American Express □ VISA □ MasterCard □ I	DISCOVER	Fairfax, VA 22030-6044
Balance Due Withing 30 Days of Receipt of Invo	bice	STEP EIGHT: Included in Exhibit Price
Credit Card Number Expiration Date	e Security Code	Each booth will include a 6' skirted table, two chairs, and wastebasket.
		See Exhibitor Kit to order carpeting, electric, furniture. Please contact Jenna@itea.org for more information.
Name as it appears on Card		
Signature	Date	

Billing Address

### **STEP NINE: Booth Personnel**

Name	Title		
Address			
Address			
City	State	Zip	
	_		
Phone	Fax		
Email	Website Address		
Address			
Address			
City	State	Zip	
Phone	Fax		
Email	Website Address		