WAYS AND MEANS COMMITTEE Joe Bullington

ACTION 082025-01: New Policy on Director Travel and Reimbursement

The committee will develop a policy for reimbursing an Executive Committee member's travel expenses in cases where funding is not otherwise available. The policy will outline both the process and the parameters for such reimbursement.

STATUS: Open

SUSPENSE: December 2025

CHAPTER REVITALIZATION Terry Clark

ACTION 042025-01: RFI for Chapter Engagement

Draft an RFI to solicit chapter input on expected ROI from ITEA membership.

STATUS: Open

SUSPENSE: December 2025

EVENTS COMMITTEE Terry Clark

ACTION 082024-02: ANNUAL SYMPOSIUM 2026 AND BEYOND

Determine the process for location and dates for Annual Symposium. Discussions will be conducted after the annual symposium in Huntsville to determine viability of returning every or every-other year.

STATUS: Open

SUSPENSE: December 2025

STRATEGIC PLANNING COMMITTEE Erwin Sabile

ACTION 012825-03: Color-Coded System

Provide the board a color-coded system to visually indicate the status of a project, goal, or initiative.

STATUS: Open

SUSPENSE: December 2025

PROFESSIONAL DEVELOPMENT COMMITTEE Tim Grabert & Dr. Mal Tutty

ACTION 021523-02: CODE OF PRACTICE

The Code of Practice now falls under the Professional Development pillar of the strategic plan. The CoP committee will put draft model together and provide updates. Need to be clear what

the value is to ITEA and how it fits in. Committee will work with INCOSE Southern Cross chapter. Director Keith Joiner will develop a survey based on values – board input welcomed.

STATUS: Open

SUSPENSE: December 2025

ACTION 091923-01: Levels of Certification – CTEP

A discussion on establishing new levels under certification program was brought up by Director Tutty and Chairman, Morey. Action was taken to contact the Board of Examiners for further review. (December 2023).

STATUS: Closed

SUSPENSE: December 2025

PUBLICATIONS COMMITTEE – Dr Keith Joiner

ACTION 012825-05: Process for Allowing Members to Receive Event Presentations

Provide the Board with a process for providing power point slides from all ITEA events (excluding CUI) to its members.

STATUS: Open – Continue

SUSPENSE: March 2026

CLOSED ACTIONS IN 2025

BYLAWS COMMITTEE Michael Barton

ACTION 012825-01: Update the Bylaws

The EXCOM will make recommendations to the Board with proposed changes to the Bylaws. (New membership levels, committee reviews, election process, etc)

STATUS: Closed

SUSPENSE: June 2025

ACTION 012825-02: Approval of Bylaws

Continuation of Action 012825, once approved, the EXCOM will present the changes to the ITEA membership to allow for their comments and adopt the new Bylaws.

STATUS: Closed

SUSPENSE: Directly after approval by the Board

MEMBERSHIP COMMITTEE – Dr. Michael Barton

ACTION 012825-04: New Types of Membership

Send announcements for Student Members, Members, Senior Members via the Journal, website, and LinkedIn with criteria and process for applying.

STATUS: Closed

SUSPENSE: June 2025

MEMBERSHIP COMMITTEE – Dr. Michael Barton

ACTION 012825-01: New Types of Membership

Provide the Board with new structure for Student Member, Member, Senior Member, Associate Fellow, Fellow for discussion and approval. Voted on 2nd Q.

STATUS: Closed

SUSPENSE: April 2025

Professional Development Committee

ACTION 082024-01: UPDATE CTEP HANDBOOK

Update Handbook with Country specific information. Present draft by first Q meeting.

STATUS: Closed

SUSPENSE: 1st Q25

WAYS AND MEANS COMMITTEE

WAYS AND MEANS COMMITTEE Joe Bullington

ACTION 012825-01: Fiscal Policy and Financial Operations

The committee will provide a copy of this newly drafted document for their review at the next board meeting.

STATUS: Closed

SUSPENSE: 2nd Q25

ACTION 110424-1: FINANCIAL

Review and approve a new investment policy in 2025.

STATUS: Closed

SUSPENSE: 1st Q 2025

ACTION 052024-01: BUDGET LINE ITEM

Add a line item for the Chairman of ITEA to travel to SETE in AUS to continue to build on this professional relationship

STATUS: Open / Continued / Closed

SUSPENSE: November 2024

ACTION 082024-2:BUDGET

K&E Management will draft the 2025 Budget based on input from the committee chairs of the cost centers for review prior to Nov.

ACTION 022024-01: Research and present a new way to manage the Investment account.

STATUS: Open / Continued /Closed

SUSPENSE: November 2024

CLOSED ACTIONS IN 2024

MISCELLANEOUS: GRANTS

ACTION 120523-01: This is a follow on from Closed Action 032422-01 for the Senior Advisory Board to draft up teaming agreement with the Directed Energy Professional Society (DEPS) to engage in ONR proposal.
Updated February: Submitted the draft proposal to the team in January for review and comments. The grant focused on 6-8 graduate students. Expect decision in March to start early summer. This was our first submitted proposal in this partnership with DEPS in the Grant process and seems to be a success so far.
Updated May: Submitting a proposal to ONR for Grant opportunity
Update August: Submitted – Deadline end of September (request $300K) expecting a few edits.
STATUS: CLOSED
SUSPENSE: August 20, 2024

EVENTS COMMITTEE

ACTION 022724-01: Determine a path forward to have FAA, DHS, SETE and other organizations be a resource for our member.
STATUS: CLOSED
SUSPENSE: May 2024

ACTION 022724-02: Work with Ways and Means Committee to determine a way to fund an ITEA leader to attend 1 International conference each year.
Update: August 2024 – The Events committee will come up with a process for determining the one leader who is approved each year. It will also include a cost structure to include economy flights and reservations at the host hotel. This will be provided to the Board via email and follow up with International Directors.
STATUS: CLOSED
SUSPENSE: August 2024

PROFESSIONAL DEVELOPMENT COMMITTEE

ACTION 051523-01: Continuation of ACTION 121422-02: Determine the value to ITEA of developing an updated CTEP with national-centric elements based on National policy. The Chairman stated that if we're going to change levels, we would need to go through the Board and it would fall under the Professional Development Committee to find the value to ITEA Individual and Corporate Members. The plan is to have a test pitch at the 3Q23 Board Meeting (September) and provide rationale and vote for change at 4Q23 Board Meeting (December).
Update by Tim Grabert, December 5. CTEP perceived to be US jurisdiction specific. Nova Systems reviewed CTEP questions. Only ~25 questions US jurisdiction. Provided 25 replacement questions based on AUS jurisdiction. Robyn said an alternative could be to

genericize the questions. Prof Development Committee to make recommendation to Board at next Board meeting.
Update February: Tim Grabert has done some work on the plan forward but is on pause until we get the Professional Development Committee chair in place. Aiming to launch this at the September SETE conference. The ITEA Southern Cross Chapter is a co-host. Attempting to get some candidates to try the exam to get a pulse on its content.
Update May: Still on track
STATUS: CLOSED
SUSPENSE: August 2024

STRATEGIC PLANNING COMMITTEE

ACTION 021523-01: SCORECARD
Mark Phillips to have Scorecard in place by middle of the year.
December 5 - Next step to integrate areas from work this week and present at next Board. Joe B gave an update of the discussion that took place regarding the strategic plan. Encouragement for Board members to add their names to one of the 3 strategic themes. Agreement to have briefing/kick-off meeting in Jan 24 to bring everyone up to speed on the process with sub-group meetings then monthly. Need to identify strategic objectives. Need to check Teams allows us to co-author.
Update February: The team needs to meet quarterly at a minimum. Need something stable by the middle of the year to present to membership at the annual symposium in November.
Update May: Handed over to M. Barton Chair of Strategic Planning Committee for his review and input
STATUS: CLOSED
SUSPENSE: August 2024

CLOSED ACTIONS IN 2023

WAYS AND MEANS COMMITTEE

ACTION 021523-01: Scholarship dollars are earned by hosting events. Currently ITEA has a policy on Chapter and Co-Chapter sharing revenue earned. The Chair asks that this policy be reviewed by the Ways and Means committee and report out at next board meeting.
STATUS: W&M reviewed and approved the new policy.
SUSPENSE: Closed

MISCELLANEOUS

ACTION 121422-02: Develop an updated CTEP with international review with national-centric elements based on National policy. A report was provided to the Board with options for consideration. A committee was formed with primary representatives from the US, UK and

AU to consider items before recommending a way forward. A previous discussion under Agenda Item 3A on Dr Tutty's findings, presented 4th Quarter 22 (December), on the implementation of higher Grades (Senior, Fellow and Emeritus) would potentially extend the Foundation and Practitioner levels currently in use with CTEP. Status update will be presented at the 2Q23 Board meeting. – End

2Q23 (May Board Meeting). Good progress has been made. Solidified proposal into foundational, practicing, senior expert. Only 25 questions US centric. Should have AUS specific questions available by September (3Q23). Make decision to implement 4Q23 (December Board Meeting). Aligns with AUS T&E strategy. Chairman stated that if we're going to change levels, we would need to go through the Board and it would fall under the Professional Development Committee to find the value to ITEA Individual and Corporate Members. See new action.

STATUS: **Closed**

SUSPENSE: **Replaced with action 051523-01**

ACTION 121422-01: CODE OF PRACTICE

Mal gave an update on what is a CoP is and what exists. The following comments were made: It is understood that it is not in ITEA's charter (Articles of Incorporation) to lobby or become political in any way. The ultimate objective and purpose is to utilize knowledgeable body of practicing individuals to help guide others, as an education tool. The concept is to start with the values, then principles (domain agnostic), explain how different domains satisfy each of the principles.

STATUS: In future it gets reported through the Professional Development WS of the Strategic Plan

SUSPENSE: **Closed**

ACTION 032422-01: GRANTS

Investigate opportunities for ITEA to engage in writing requests for Federal / NSE Grants. A report was provided at the 2Q23 Board Meeting (May). Committee is focusing on STEM and learning the challenges. Pursuing one grant now – open for a year (ONR). Need to articulate our strategy for achieving grants.

December 2024 Bruce reported a slow and steady progress and that if we were to try to accomplish this on our own we would need to make changes to the ITEA infrastructure. Working with Mark Neice, the Directed Energy Professional Society (DEPS) offered ITEA with an opportunity to team with them on this ONR proposal that would be running out of funds in April. A huge benefit for ITEA would be that we would be able to be under DEPS umbrella for their infrastructure requirements. All the logistics are not worked out and both Mark Brown and Mark Phillips need to be involved. ITEA would need to contribute to the proposal and an MOU will be required. With a DE and T&E partnership we have the potential for a $200K / 3 year opportunity. Proposal is out in February.

STATUS: **Closed with new action 120523-01**

SUSPENSE: Closed