MINUTES

The second quarter meeting of the 2026 Board of Directors was conducted by TEAMS call, June 23, 2026 (originally scheduled for June 16) and called to order by Chairman, Michael Barton at 3:06 p.m. ET with a quorum.

Roll Call

Board Officers	
Dr. Michael Barton, Chair	√
Erwin Sabile, Vice Chair	√
Cathy O'Carroll, Secretary	N/A
Dr. Malcom Tutty, Treasurer	√
Elected and Appointed Directors	
Joe Bullington	√
Rick Bailer	√
Scott Bisciotti	√
Dr. Mark Gillenson	√
Tim Grabert	√
Dr. Keith Joiner	√
John Rafferty	√
Steve Seiden	√
Ken Senechal	√
Jeff Tolleson	N/A
Van Sullivan	N/A

Guest List:

Senior Advisory Council
John Frederkick

Government Board Advisor
Not available

Past Chairman
Bruce Einfalt, Penn State Chapter

K&E Management
Kathi Swagerty

Opening Remarks

- Chairman, Dr. Michael Barton, established a quorum.

Secretary's Report

- **Motion:** Director Bullington moved to accept the Minutes from the March 2026 Board meeting as written; seconded by Director Senechal. Motion passed unanimously.
- Reviewed current action items, with updates and changes captured.

Strategic Plan – Financial Growth

(Treasurer, Ways & Means, Events, and Grants)

1. **Treasurer's Report**
    - Treasurer Tutty, presented current financial statements; the association remains financially stable.
    - Tutty provided new financial visuals, and the executive director and treasurer will continue editing and improving the financial presentation for future Board review.
2. **Ways & Means Committee**
    - The committee will continue to monitor the investment accounts and provide recommendations at the end of the year.
3. **Events Committee**
    - Director/Chair expressed enthusiasm regarding the upcoming MDO, Cybersecurity, and FORGE events
    - Continuing to grow his committee to assist with long-term event planning. Director Bullington agreed to support this effort.
    - In March chair provided a strategic view of 2027 and included a potential partnership opportunity with INCOSE and others; focusing on emerging and hot topics; and potentially standing up a special sub-committees based on initiatives.
    - Follow on discussion on partnership discussion:
        - The Board held an open discussion regarding potential partnerships with organizations including INCOSE and NDIA. Board members discussed the value of collaborating with other organizations to strengthen and broaden the test and evaluation perspective.
        - Vice chair Sabile confirmed that FORGE 2026 will include a collaboration panel featuring new and potential partner organizations.
4. **Grants**

- The grants initiative remains on hold. Past chairman, Einfalt continues to manage this area.

Strategic Plan – Membership

- Vice chair Sabile issued a call to action for all Board members to become actively involved with ITEA chapters and committees.

- Sabile continues to develop the color-coded organizational system and expects to have it completed before FORGE 2026.

(Awards, Chapter and Individual Membership, Communications, Corporate Development, Elections)

1. **Awards**
   - Award nominations remain open until August 1. Board members were encouraged to identify and submit qualified candidates.
2. **Chapters**
   - The Channel Islands Chapter was recognized as demonstrating model chapter behavior and strong engagement.
3. **Communications Committee**
   - The Communications Committee needs a committee leader and new ideas for distributing information to members and stakeholders.

Strategic Plan – Workforce Development

(Professional Development, Publications)

1. **Professional Development**
   - Director Grabert provided an update on the ATEP and CTEP programs. The next priority is advancing the course program to the next stage of development.
   - Pricing and design guidance will be provided at the next board meeting.
2. **Publications Committee**
   - Director Joiner reported that the most recent Journal issue was very successful and expressed support for the new approach to soliciting and presenting papers.
   - Continues to request assistance on obtaining a new editor for 2027

Senior Advisory Council (SAC)

- In March, SAC President Frederick presented a new version of the ITEA Mission and Vision the board agreed to review the final via email. A poll was taken via email and results were all directors adopted the Mission and Vision.

K&E Management Update

- K&E reminded all Board members to reserve their hotel rooms for FORGE 2026.
- Board members were also reminded about the election of officers scheduled for Monday (Nov 2) and the pre-event Board gathering.

New Business

Next Meeting:

Dates Presented: September (22nd), December (15th)

Closing remarks

Chairman Barton requested that all Board members need to locate the original recurring Board meeting invitation and respond to it. This will ensure that meeting dates are blocked on Board members' calendars and that management has accurate attendance information.

In the absence of Secretary, Cathy O'Carroll, K&E Management will record the minutes.

Adjournment:

- Motion to adjourn by Director Senechal; seconded by Director Bullington. Motion carried. The meeting adjourned at 4:31PM.

Submitted by:

Eileen G. Redd

Eileen Redd, K&E Management

Date: September 22, 2026